Admissions Policy

Principles

Being a committed provider of equal opportunities, we support the local community by providing access to our setting regardless of religion, disability, linguistic needs, sexual orientations, gender or age.

Policy's Statement of Intent

Kells & Connor Pre-School will ensure the setting is genuinely accessible to children and families from all sections of the local community.

Procedures

This will be achieved by:-

- Ensuring the existence of the playgroup is widely known in all communities through advertising.
- Making our equal opportunities policy widely known.
- Describing the pre-school in terms that makes it clear that it welcomes all sections of the community irrespective of gender, culture, ethnicity, religion and with or without special needs/disabilities.
- Admitting children according to the set criteria.
- Groups with preschool education, expansion programme showed criteria set by the Department of Education for Northern Ireland (DENI).
- Admitting children only once they reach the age of 2 years and 10 months.
- Requiring parents to complete the pre-school registration form.
- Arranging our waiting list in order according to our admissions criteria.
- Ensuring a maximum enrolment of 26 places per session with children attending no less than 5 sessions per week for PEEP funded places.
- Providing opportunities for children with special needs. The pre-school leader will liaise closely with families/carers/professionals to assess their ability to meet the needs of a child with additional requirements.
- Monitoring admissions to our pre-school to ensure no accidental discrimination is taking place.
- Consulting with families to ensure pre-school opening times do not exclude anyone and that the pre-school continues to meet the changing needs of the community.

This policy has been adopted by the pre-school committee at a meeting on:

Date: __________________________

Signed: __________________________

(Chairperson)